



25 March 2020

## **Derby Rubber COVID-19 Response**

Given the unfolding situation relating to COVID-19 (Coronavirus), we wanted to provide you with an update about the plans we have in place to ensure that we continue to service our customers.

Our Management Team have been monitoring and preparing for the potential impact that COVID-19 could have on our people, on our customers and on the industries that we service. We continue to take advice from the Australian Government Department of Health and all relevant State and Federal bodies.

Like you, our first concern is for the health of our employees and their families, customers and service providers. The measures that we have introduced within the business are in line with the recommendations from the Federal Government. We are proactively communicating and demonstrating good hygiene practices, use of PPE and sanitising equipment and physical separation requirements to all personnel. We transitioned physical meetings to videoconferencing and suspended domestic and international travel well-before Government restrictions were imposed.

At present the COVID-19 virus has not materially impacted the manufacturing and supply of any of our products. To ensure continuity of supply at our Wingfield site, our production and management staff have split into two operating teams with no overlap between shifts. Additional cleaning occurs between shifts.

We are currently operating on a "business as unusual" basis. Should this situation change, and our production or supply chains become impacted by the COVID-19 outbreak, we will communicate this to affected customers. Please monitor our website for updates.

Our thoughts are with all those individuals and businesses that are impacted by the coronavirus. We'll continue to monitor the situation and take additional measures as needed to best support our customers.

Michael Clayton  
General Manager